

Approved
by the rector's order
№553 of 30.08.2016

POSITION

on economic sanctions for violation of the Terms of Usage of the library of FSBEI HE VSMU n.a. N. N. Burdenko of the Ministry of Health of Russia

1. General provisions

1.1. The present Position on economic sanctions for violation of the Terms of Usage of the joint scientific medical library of VSMU is developed in order to increase the preservation and most effective use of the library stock, reduce the number of refusals and reduce readership debt.

1.2. On the basis of Articles 12, 15 and 330 of the Civil Code of the Russian Federation from 29.12.1994, Articles 9 and 13 of the Federal Law No. 78 "On Librarianship", position on the joint scientific medical library of the FSBEI HE VSMU n.a. N. N. Burdenko, Terms of Usage of the joint scientific medical library of the FSBEI HE VSMU n.a. N. N. Burdenko, the present Regulations in the joint scientific medical library of the FSBEU VGMU n.a. N. N. Burdenko. N. N. Burdenko FSBEU VGMU of the Ministry of Health of Russia a system of economic sanctions is applied, which determines the material responsibility of the readers (students, university staff, doctors) for late delivery of literature, loss and damage of books, loss of library ticket.

1.3. The present Position in accordance with the current legislation of the Russian Federation establishes the unified order and requirements to the application of economic sanctions for the violation of the Library Usage Terms.

1.4. During the registration in the Library the users get acquainted with the Terms of the Library Usage, which determine the possibility to impose economic sanctions for their violation, and undertake to obey them, confirming this fact by personal signature.

1.5 The amount of monetary penalties for each of the discovered facts of violation of the Library Usage Terms is determined in accordance with the types of sanctions.

2. Types of economic sanctions

2.1. The following types of economic sanctions, related to compensation payments (Article 1064 of the Civil Code of the Russian Federation), may be applied in the Library to users who violate the Terms of Usage:

- for damage to the Library's document collection (cutting out, pulling out pages, taking cards from catalogues and cards, violation of the book and electronic documents processing (barcode damage);
- for passing a library ticket to another person and using another person's library ticket;
- for taking documents out of the reading hall without the permission of the library staff;
- for damaging library property;
- for late return of the documents provided for temporary free use;
- for the loss of the library ticket.

3. The procedure of collecting money

3.1. The reader must deposit the amount established by the library in the accounting office of the university by the receipt of the established sample. The reader must bring the receipt of payment to the library for marking.

3.2 The fee is charged to the readers who have detained the library publications longer than the period of time set by the library, which is stated in the "Terms of Usage of the library":

3.2.1 The period of delivery of the educational publication is determined by the days of end of the cycle training sessions, autumn semester, but not later than February 5th; the current academic year, but not later than July 15.

3.2.2 Accrual of the fee is determined from the day following the day of the appointed literature submission. The day does not include weekends, public holidays and days when the library was not working.

3.2.3 The fee is not charged if the reader has made a reasonable request to the library to extend the period of use of the publication or has submitted a document of absence for a valid reason.

3.2.4 The fee is charged at the same time as the overdue book is delivered. If a person refuses to pay a fee voluntarily, the fee will be collected through pre-trial and court proceedings.

3.7. The amount of the fee for each of the discovered facts of violation of the Library's Terms of Usage is determined for 1 edition per day, in accordance with the types of sanctions and established tariffs.

4. Responsibility of the sides.

4.1 The personal responsibility for the observance of the present Position and the organization of work lies on the heads of the Library's departments.

4.2 Readers are responsible according to the Position on Economic Sanctions.

4.3 It is the responsibility of the Director of the Library to monitor and enforce these regulations.

It was accepted by the decision of the Academic Council of the University from 30.08.2016 (protocol № 1).